

SCOPE

School of Continuing and Professional Education
專業進修學院

香港城市大學
City University of Hong Kong



職業安全健康局
OCCUPATIONAL SAFETY & HEALTH COUNCIL

Professional Diploma in Occupational Rehabilitation Management

職業復康管理專業文憑



資歷架構
Qualifications
Framework

Programme Code: 212-40330



All modules in this programme have been included in the list of reimbursable courses under the Continuing Education Fund.



This programme is recognized under the Qualifications Framework.
QF Level: Level 4
QR Registration No.: 17/000072/L4
Validity Period: On-going since 15 Feb 2017

www.cityu.edu.hk/ce/pdorm



Professional Diploma in Occupational Rehabilitation Management



Introduction

Prevention of occupational injury is a must in every organization. However, once injury happens to an employee, it is very crucial to help him/her to have speedier recovery and return to workplace. Speedier recovery and return-to-work of injured employees can also minimize the effect on productivity of the organization and reduce the burden on medical system of the society.

Effective Occupational Rehabilitation Management (ORM), or known as “Disability Management” (DM), is very crucial to address and fulfill the needs of the injured employee and coordinate all stakeholders in the whole Return-To-Work (RTW) process which facilitates the return of injured employee to the workplace.

As already suggested in the Chief Executive's 2019 Policy Address, a case management approach will be advocated to facilitate early recovery and return to work of workers injured at work. Therefore, it is foreseeable that there will be a keen demand for occupational rehabilitation specialists in the near future.

The School of Continuing and Professional Education (SCOPE) of CityU and Occupational Safety & Health Council (OSHC) have collaborated to offer courses in occupational safety and health since 1993. As a pioneer in OSH, CityU SCOPE and OSHC jointly offered the programme “Professional Diploma in Occupational Rehabilitation Management” (PDORM) since 2017.

Aim

This programme aims at enhancing participants' knowledge and skills required to be Case Managers helping individuals who have incurred injuries or illnesses to return to work, as well as providing them with an introduction to the competencies required to implement and administer the occupational rehabilitation programmes in an organization. This programme also prepares participants to sit in the Certified Disability Management Professional (CDMP) certification examination.

Target Participants

RTW involves not only the injured employees and employers, but also a number of stakeholders. Coordination among all the stakeholders in the whole RTW process is crucial in ORM. The following personnel with comprehensive ORM knowledge can facilitate the RTW process:

- Occupational Safety and Health Practitioners
- Healthcare Professionals
- Rehabilitation Service Providers
- Counsellors
- Human Resources Officers and Managers
- Insurance Providers
- Social Workers

Programme Structure and Outline

The programme is based on the curriculum of “Disability Management Practitioner Programme” developed by the National Institute of Disability Management and Research (NIDMAR) of Canada, with adaptation to local context and offered under license from NIDMAR.

It comprises five modules and is designed for part-time study with a total of 198 hours spanning over 10 months.

Introduction to Occupational Rehabilitation Management (30 hours)

- Principles of occupational rehabilitation management
- Return-to-work coordination
- Local relevant legislations and programmes

Body System and Assessment Techniques (36 hours)

- Human body system
- Mental health issues
- Job Analysis
- Kinds of assessment involved in the RTW process

Workplace Modification and Preparation (54 hours)

- Workplace modification
- Promotion of supportive culture in the workplace
- Accident prevention

Case Management Techniques (36 hours)

- Effective communication skills in RTW process
- Conflict resolution skills
- Interviewing skills
- Problem solving

Implementation of Occupational Rehabilitation Programme (42 hours)

- Information management
- Change management
- Evaluation of progress
- Case Studies
- Professional conduct

Medium of Instruction

The programme is conducted in English and Cantonese. Course materials and assessments are in English.

Assessment and Award

The assessment for modules includes coursework and/or examination. Students who have achieved a minimum of 70% attendance and passed all modules will be awarded the **Professional Diploma in Occupational Rehabilitation Management (PDORM)** by CityU SCOPE.

Qualifications Framework

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HKQR website : www.hkqr.gov.hk

Professional Recognition

Certified Disability Management Professionals (CDMP)

CDMP is a worldwide recognized designation for ORM / DM practitioners. The designation is awarded under the auspices of the International Disability Management Standards Council (IDMSC) through the CDMP certification examination.

PDORM Graduates[#] will meet the educational criteria for CDMP certification examination. The examination will be held annually in May in Hong Kong.

[#] *In order to meet the experience criteria for CDMP exam, graduates must possess a minimum of 2 years of work experience during the last 5 years with at least 50% or more of time in the delivery of DM services.*

Accredited Occupational Rehabilitation Specialist (AORS)

Graduates are considered to have fulfilled the training criteria for the AORS for the “Construction and Designated Industries Injured Employees Return-to-work Pilot Scheme” to be administrated by the OSHC.

Teaching

The programme is delivered by a professional team of doctors, therapists, legal practitioners, social workers, OSH consultants, human resources and industrial practitioners.

Admission Requirements

An applicant shall

- hold an Associate Degree / a Higher Diploma awarded by a recognized institution or equivalent; AND
- possess relevant experience in assisting injured workers in returning to work.

Applicants with other qualifications and substantial relevant work experience will be considered on individual merits.

Application and Commencement

Application Deadline	:	30 April 2021 (Friday)
Application Fee	:	HK\$160 (non-refundable)
Programme Fee	:	HK\$29,800
Commencement	:	June 2021
Classes	:	Usually two weekday evenings
Meeting Venue	:	SCOPE TSTE Learning Centre or other designated venues



Application Procedure

1. Online Application

Application should be submitted online via www.scope.edu/eapp/PDORM

2. Paper Form

Please send the followings on or before the application deadline to

*School of Continuing and Professional Education
2410, 2/F, Li Dak Sum Yip Yio Chin Academic Building (LI),
City University of Hong Kong, Tat Chee Avenue, Kowloon, Hong Kong.*

- the application form;
- copies of certificates of the highest academic and professional qualification attained;
- the original copy of ATM Advice or the deposit form of application fee payment of HK\$160 (Direct deposit or ATM transfer to CityU account at Hang Seng Bank: 293-318028-003)

Application without copies of qualification attained will not be considered.

The School of Continuing and Professional Education will make selection on the basis of the information provided in the application form, academic and professional qualifications as well as working experience. All applicants will be informed of the application results by mail.

Government Financial Assistance

Continuing Education Fund (CEF)

All modules of the programme have been included in the list of reimbursable courses under the Government's Continuing Education Fund (CEF). Eligible applicants may be reimbursed 80% of the course fee (for the 1st HK\$10,000 subsidy) and 60% of the course fee (for the 2nd HK\$10,000 subsidy), subject to a maximum sum of HK\$20,000, on successful completion of a reimbursable course. For details, please visit the government's website: www.wfsfaa.gov.hk/cef.

Extended Non-means-tested Loan Scheme

Successful applicants are eligible to apply for the Government's Extended Non-means-tested Loan Scheme. Application forms are obtainable from District Offices and the Student Finance Office (SFO). For details, please visit the government's website: www.wfsfaa.gov.hk/sfo.



Enquiries

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